

The Dell Group, Inc.

Creative Solutions for your compliance burdens

Supervisory Skills Workshop

This is a special skill development workshop designed for the newly promoted employee. The one whose work ethic was so good, you have asked them to supervise a crew of coworkers. Unfortunately, the skills that made them a good worker are not the same skills they now need to be an effective supervisor. This interactive workshop "shows them the way" by allowing them to discover the secrets of interpersonal skills, enhanced communication and modifying their approach to different personality styles.

Who Should Attend

Line Supervisors

Middle Management and Top Executives

Professionals with Support Staff

Anyone That Needs "People Skills"

What You Will Learn

Elements of Effective Communication;

Human Relations and Leadership Concepts;

Promoting Yourself and Your Ideas;

The Art of Questioning;

The Power of Listening;

Motivating for Peak Performance, and

Getting and Rewarding Results.

Price

Your location: \$1,050.00 per 6-Hour session, plus \$20.00 per trainee for textbooks and handouts

FOR MORE INFORMATION, PLEASE CONTACT US @ 800-259-8930

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<http://www.dellgroup.com/>